

**BRISTOL BOROUGH  
DEPARTMENT OF LICENSES AND INSPECTIONS  
250 POND STREET  
BRISTOL, PA 19007  
215-785-4501**

**REQUIREMENTS FOR RESIDENTIAL USE & OCCUPANCY PERMIT  
(Sales and Re-Sales Only)**

*In order to obtain a Use & Occupancy Permit for the sale, re-sale of a residential property, the following criteria **MUST** be satisfied **prior to the issuance of a Use & Occupancy Permit.***

*The following certifications **ARE** required in **ORIGINAL** form:*

- 1. A heating system certification from a PA state licensed company, attesting to the integrity of the heating system.*
- 2. A chimney certification from a PA state licensed company, attesting to the integrity of the chimney.*
- 3. An electrical certification from a PA state licensed electrical underwriter, attesting to the integrity of the electrical system (for the entire building). Please Call Mid Atlantic at 215-322-2626 for inspection.*
- 4. A Borough building inspection must be conducted and passed. Please call 215-785-4501 ext. 12 to schedule the inspection.*

**\*\*\*The above requirements must be satisfied and proper documentation must be provided prior to issuance of the Occupancy Permit\*\*\***

***Please allow at least 5 to 10 business days prior to arranging an inspection date.***

***\*IF THE PROPERTY IS GOING TO BE USED AS A RENTAL, YOU MUST REGISTER THE RENTAL PROPERTY WITH THE HOUSING DEPARTMENT\****

**FILE: RESIDENTIALREQUIREMENTSFORUSE&OCCUPANCY-SALES AND RESALES ONLY**  
**Revised 11/11/05; 08/02/06; 3/27/15**